



## Direct Deposit Enrollment Form

Here's how Direct Deposit works:

On payday you will receive an earnings statement showing gross salary, taxes, other deductions, and net pay. Your money will already have been deposited into your account. The amount of the deposit will appear on your bank statement. This voluntary service is entirely FREE. It will take TWO pay periods for direct deposit to become active. To take advantage of this service, complete the authorization form below, and FAX it to your payroll department at (216) 525-0500.

### Authorization Agreement For Direct Deposit

I (we) hereby authorize **Alliance Staffing Solutions** to initiate credit entries and to initiate, if necessary, debit entries and adjustments for any credit entries in error to my (our):

Checking  Savings (select one) for the amount of  Net Pay  Amount \_\_\_\_\_

The depository(s) named below, hereinafter called DEPOSITORY, may credit and/or debit the same to such account.

BANK NAME \_\_\_\_\_ BRANCH \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

TRANSIT/ABA # \_\_\_\_\_ ACCOUNT # \_\_\_\_\_

.....  
 Checking  Savings (select one) for the amount of  Net Pay  Amount \_\_\_\_\_

BANK NAME \_\_\_\_\_ BRANCH \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

TRANSIT/ABA # \_\_\_\_\_ ACCOUNT# \_\_\_\_\_

This authority is to remain in full force and effect until Alliance Staffing Solutions has received written notification from me (or either of us) for its termination at such time and in such manner as to afford Alliance Staffing Solutions and Depository a reasonable opportunity to act on it.

PRINT NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

SOCIAL SECURITY NUMBER: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

DATE: \_\_\_\_\_

.....  
Attached Voided Check Here: